

Variances to Standards Rubric Initial Application

Variance implementation: 1st semester 2nd semester Application _____ Standard(s) for which variance is requested: _____ Reviewer's Name _____				
Criteria	Considerations for Application of the Criteria	Unacceptable No Evidence	Incomplete Limited Evidence	Acceptable Sufficient Evidence
Application contains evidence that local school community stakeholders were involved in the consideration and development of the proposed variance. <div style="text-align: right;">Questions #2 & #3</div>	This can be: <ul style="list-style-type: none"> • A description of the Leadership Team process and membership • Evidence such as parent/student surveys • Evidence of community meetings 			
Application contains evidence that the application for the proposed variance was adopted at an official meeting of the board of trustees. <div style="text-align: right;">Question #4</div>	Must have minutes of the Board of Trustees meeting where the application was approved.			
Application contains a full description of what is being requested. <div style="text-align: right;">Question #5</div>	Must have a description that is: <ul style="list-style-type: none"> • Clearly stated with as much detail as possible • Provides all necessary information that reviewers need in order to act upon the application • Addresses both the current standard and the way in which the variance would alter it 			
Application contains an overview of implementation of the proposed variance. <div style="text-align: right;">Question #6</div>	Look for: <ul style="list-style-type: none"> • Details of who will be doing what, where, and when. • Other resources being used to implement the variance. 			
Application contains specific measurable objectives which demonstrate that the variance will meet or exceed results under current standards. <div style="text-align: right;">Question #7</div>	Measurable objective: who will do what , by when , as measured how ? <ul style="list-style-type: none"> • What evidence will be collected? • What are the targets for the data collected? <p>Be sure to include enough information that the application presents a convincing case for the variance.</p>			

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Criteria	Considerations for Application of the Criteria	Unacceptable	Incomplete	Acceptable
Evidence and/or data to be gathered to demonstrate progress toward meeting the measurable objectives. Question #8	Consider: <ul style="list-style-type: none"> Is the evidence and/or data to be gathered related directly to the intended outcomes of the variance? Is the evidence and/or data to be gathered sufficient to evaluate the success of the variance? 			
Variance ensures the needs of the students in the school(s) are met. Question #9	The variance may impact students directly or may impact those who teach them. May include: <ul style="list-style-type: none"> Description of school configuration Specific conditions or challenges School personnel experience/expertise School or community culture 			
Sufficient resources are available to ensure success of the requested variance. Question #10 a	Consider resources for the success of the variance. Examples: <ul style="list-style-type: none"> Funding Staff School configuration Enrollment Facilities Scheduling 			
Application shows a reliance on sound research as a rational for the variance. Question #10 b	Is there a connection to research/theory? If so, the application clearly shows the connection.			
Variance is aligned with program and/or content standards. (Only applies to those standards which have a related program and/or content delivery standard.) Question #10 c & d	Consider: <ul style="list-style-type: none"> Does the application provide a complete crosswalk to the program and/or content delivery standards? Is the alignment easily recognized and does it make sense? Do the personnel for the variance have the skills and knowledge to meet the program and/or delivery standards? 			